



## RECOMMENDATION REPORT ON APPLICANT FOR ADMISSION

**Section 1: Completed by Applicant      PLEASE TYPE OR PRINT IN BLACK INK**

\_\_\_\_\_ **Major** \_\_\_\_\_  
 (first name) (last name) (actual or anticipated)

**Name of Respondent** \_\_\_\_\_ **Phone Number** \_\_\_\_\_  
 (first name) (last name)

**Institution or Organization** \_\_\_\_\_

**Address** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

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**Section 2: Completed by Respondent      PLEASE TYPE OR PRINT IN BLACK INK**

Compare the applicant, on each trait, with a representative group of students whom you have known during your professional career who have approximately the same amount of training and experience as the applicant. Check "Not Applicable (N/A)" if you feel that you lack sufficient knowledge to give a definite rating on any item.

I have known him/her as:  undergraduate  graduate student  research assistant  teaching assistant  other  
 I have know him/her for the period of \_\_\_\_ years and/or \_\_\_\_ months beginning \_\_\_\_\_ last contact \_\_\_\_\_  
 I have served as his/her  research advisor  teacher in two or more classes  department chair  employer  
 major advisor  teacher in only one class  other (specify) \_\_\_\_\_

EDUCATIONAL LEVEL OF REPRESENTATIVE GROUP with whom I am comparing the applicant:  
 college seniors  1<sup>st</sup> year graduate students  intermediate year graduate students  
 terminal year graduate students  other (specify) \_\_\_\_\_

Questions	Below Average	Average	Somewhat Above Average	Outstanding	Truly Exceptional	N/A
Mastery of fundamental knowledge in his/her major field						
Knowledge of, and ability to use basic research techniques						
A fertile imagination and originality						
Self-reliance and independence in scholarly work						
Motivation toward productive scholarly career						
Emotional stability and maturity						
How do you rate him/her in general all-around scholarly ability						

1. How people interact with him/her?
  - Seek him/her out, want him/her as team worker and intellectual leader
  - Like him/ her, discuss problems with him/her stimulated by him/her
  - They accept him/her readily
  - They are indifferent to him/her
  - Avoid him/ her react negatively
  - Inadequate opportunity to observe
2. Expresses self in speech?
  - Excellently, special facility for organization and wording of idea
  - Well, skill in communicating
  - Satisfactorily
  - Acceptably but may lack smoothness
  - Poorly and somewhat ineffectively
  - Inadequate opportunity to observe
3. Development since you have known him/her?
  - At rate rarely equated at his/her level
  - More rapid than average
  - At a typical rate
  - Slow, but positive
  - Practically no development
  - Inadequate opportunity to observe

4. Among the \_\_\_ students at his/her educational level whom I have known in the past \_\_\_ years, I would rank this applicant about \_\_\_\_\_ from the top in over-all scholarly ability.

5. How does this candidate stand when compared with the better students currently in your department?

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6. Would you accept this applicant for admission in your institution?  definitely  probably  no

7. In the space below or on a separate page please add any descriptive comments that will assist in providing a complete picture of the candidate's abilities and potential as a scholar. If your ratings do not agree with the applicant's scholastic record, please explain the discrepancy, if possible.

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Signature of Respondent \_\_\_\_\_ Date: \_\_\_\_\_

**Mail completed form to:**

**Professor in Charge  
 RPTM Graduate Program  
 Penn State University  
 801 Ford Building  
 University Park, PA 16802**