

Student Name:

ASSIGNMENT CALENDAR

Please print the Dates Matrix found in the Lesson One Folder and complete the form below according to your start date. If your start date does not coincide with the start dates provided, please contact your faculty supervisor to determine appropriate due dates for your assignments. All assignments are due **by midnight of the designated due date. Assignments uploaded four or more days after the due date will receive a zero. A 5% per day late deduction is applied to late papers.**

PLEASE NOTE: Make sure to PRINT one copy of the Assignment Calendar for your reference throughout the Internship.

(These three columns are for official use only)

Assignment	Due Date	Days Late	Grade	Comments
Assignment Calendar				
Initial Report				
Weekly Report 1				
Weekly Report 2				
Revised Goals				
Weekly Report 3				
Special Project Proposal				
Weekly Report 4				
Weekly Report 5				
Weekly Report 6				
Mid-Term Evaluation				
Cover Page 7				
Agency Description				
Cover Page 8				
Visitation Report #1				
Cover Page 9				
Visitation Report #2				
Cover Page 10				
Cover Page 11				
Cover Page 12				
Final Evaluation				
Grade Recommendation				

