

**GRADE RECOMMENDATION FORM**

**TO:** Recreation, Park and Tourism Management Internship Supervisors

We realize that Recreation, Park and Tourism Management Internship is a learning experience for the student. Therefore, the mid- and final evaluation forms are used primarily for feedback to students regarding their progress. However, the grade recommendation is your assessment of the total progress and level of achievement for the student that you supervise.

**PLEASE MAIL OR FAX TO:**

RPTM Internship Staff Assistant  
The Pennsylvania State University  
College of Health and Human Development  
Department of Recreation, Park and Tourism Management  
801 Ford Building  
University Park, PA 16802  
FAX: (814) 867-1751  
PH: (814) 865-1851

**Academic Letter Grade System**

- A Excellent – Indicates Exceptional Achievement
- B Good – Indicates Extensive Achievement
- C Satisfactory – Indicates Acceptable Achievement
- D Poor – Indicates Only Minimal Achievement
  
- F Failure – Indicates Inadequate Achievement Necessitating a Repetition of the Course in Order to Secure Credit

**You should use a  
“+” or “-“ if it is  
appropriate  
(e.g., B+ or B-)**

Please select one of the above grade designations and write in your grade selection as follows:

I recommend the grade of \_\_\_\_\_ for the total Recreation, Park and Tourism Management Internship experience.

I recommend the grade of \_\_\_\_\_ for the Special Project that the student completed \_\_\_\_\_ for the agency.

**COMMENTS:**

Student's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Agency Supervisor's Signature: \_\_\_\_\_

Agency: \_\_\_\_\_